## STUDENT DATA CONFIRMATION INSTRUCTIONS

## STEP 1: Login to Homelink using the Parent/Guardian email associated with the student account.

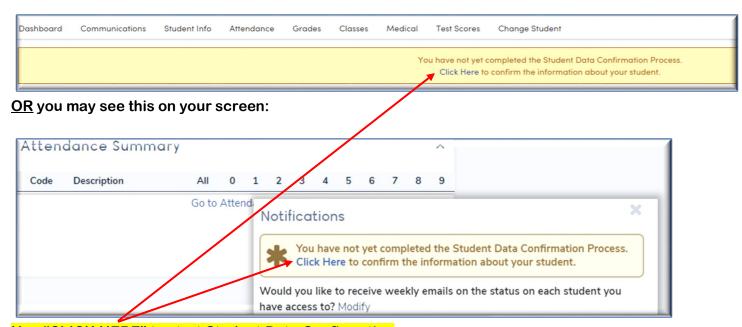


Click on the current school year, then enter your parent email and password here:



\*\*TIP: If you cannot remember your password, select "Forgot Password" and follow the instructions to reset

## **STEP 2:** There are two different versions of Homelink when you sign in, so you may see this:



**Use "CLICK HERE" to start Student Data Confirmation** 

**STEP 3:** You will see seven (7) tabs of information to review. You must visit <u>each tab</u> to review, make changes or confirm that the information is correct.

DO NOT leave blanks DO NOT share your Homelink po	assword! Help us keep your student information secure by guarding your login information.
Family Information	Please select whether or not at least one parent/guardian of this student is active in the United
	States Armed Forces:
	Yes, at least one parent/guardian of this student is active in the United States Armed Forces.
	No, this student does not have a parent/guardian who is active in the United
	States Armed Forces.
	Please select one of the following options to complete the residence survey:
7) Final Data Confirmation	Temporary Shelters A temporary residence provided for homeless individuals who would otherwise sleep on the street or a temporary residence provided to individuals in emergency situations. This is also applicable to children who are in temporary residences awaiting permanent placement in foster care.
Confirm and Continue	
	Hotels/Motels A temporary residence for homeless individuals usually requiring payment or vouchers for lodging and services on a daily, weekly, or monthly basis.
	Temporarily Doubled Up A temporary residence where a homeless family is  sharing the housing of other persons due to the loss of housing, economic hardship, or other similar reasons.

\*\*TIP: There are notes at the top of each page to help guide you. If you need to make changes, scroll to the bottom of the page and click "CHANGE". When you finish making changes, be sure to "SAVE" your changes...then click "CONFIRM AND CONTINUE" to move to the next tab.

A check mark <u>will</u> will appear next to each tab as you confirm it.

Seven **☑**'s = Student Data Confirmation is complete!

Thank you for keeping your student information up to date!